

## COUNCIL & ADMINISTRATION

### APRIL 2025 SCHEDULE OF MEETINGS

#### COUNCIL MEETINGS

- April 1** 4:40 pm *Regular Meeting*  
**April 15** 4:40 pm *Regular Meeting*  
*(approval of 2025 Budget)*

#### COMMITTEE MEETINGS

- April 17** 3:30 pm *Planning Advisory Committee*  
**April 22** 3:30 pm *Committee of Adjustment*  
**April 30** 4:30 pm *Kirkland Lake Economic Development Committee*

For real time updates to meetings watch our Council and Committee calendars on our website [www.kirklandlake.ca](http://www.kirklandlake.ca)

### COUNCIL DECISIONS

The following links lead to a summary of actions and decisions from Council at its Public and Regular Meetings of Council.

Recordings of these meetings can be viewed on the [Town's YouTube channel](#).

If you have any questions or would like further explanation, please contact the Municipal Clerk at 705-567-9361 Ext. 238 or email [clerk@tkl.ca](mailto:clerk@tkl.ca).

**NOTE:** all Reports are available for viewing within the corresponding meeting Agendas.

- [March 4, 2025 Regular Meeting](#)
- [March 6, 2025 Special Meeting](#)
- [March 18, 2025 Regular & Public Meetings](#)
- [March 25 and 27, 2025 Special Meetings](#)

**Acting Mayor (April):  
Councillor Casey Owens**

### MARCH PRESS / MEDIA RELEASES & PROCLAMATIONS

Please click on the following links to view the Press/Media Releases and Proclamations from the month of March.

- [PRESS RELEASE - TPR Receives Donation from Estate of Late Anne Armstrong](#)
- [PROCLAMATION - World Autism Awareness Day](#)
- [PRESS RELEASE - World Autism Awareness Day](#)



## 2025 Resident Public Survey

**Kirkland Lake Residents – We Need Your Input!**

The Town of Kirkland Lake is committed to maintaining and improving our community's infrastructure – from roads to parks and water systems. Your voice matters!

Take our quick 10-minute survey and help shape the 2025 Asset Management Plan. Your feedback will help guide how the Town will invest in core services and infrastructure.

The Survey will be available on our website [kirklandlake.ca](http://kirklandlake.ca) until April 17, 2025. Paper copies available at Town Hall.

All Municipal Offices will be  
**CLOSED**

Friday, April 18, 2025  
and  
Monday, April 21, 2025

in observance of the Easter Holidays



Mayor, Council & Staff of the  
Town of Kirkland Lake

## Attention Graduating Students of Kirkland Lake!

*Are you heading to college or university this fall? Do you have a passion for community leadership and public service? The Town of Kirkland Lake Student Bursary is here to help support your future!*

In May 2023, the Town of Kirkland Lake made an exciting commitment to supporting local students by launching the [Student Bursary Program](#) – a dynamic initiative designed to empower the next generation of changemakers in higher education, public service, and local government! 2024 was the first year these bursaries were awarded, and now it's your turn to apply for 2025.

### \$1000 in bursaries available!

**\$500 to each student** – one from École Secondaire Catholique l'Envolée du Nord (ESCEN) and one from Kirkland Lake District Composite School (KLDCS).

#### Who can apply?

- Graduating Grade 12 students
- Enrolled in a full-time, 2+ year post-secondary program
- Active in school or community leadership
- Committed to making a difference in public service and/or local government

#### How to Apply:

- Download and complete the linked [application form](#) or see your school's scholarship/bursary committee
- Write a short essay on your goals & community impact
- Submit your application to your school's scholarship/bursary committee to be considered!

#### Deadline:

- KLDCS: **April 25, 2025**
- ESCEN: Open until Graduation

**Apply through your School's Bursary Committee today!**



2024 ESCEN Recipient  
Inelia Garand



2024 KLDCS Recipient  
Theo Kurz

## MUNICIPAL SPOTLIGHT

**Position Title:** Cashier

**Department:** Corporate Services

**Division:** Treasury

This month, we are shining a light on the essential work of the Cashier at Town Hall. The Cashier plays a key role in ensuring the Town's financial operations run smoothly and efficiently.

From processing daily revenue from residents, various departments, and external sources, to maintaining accurate financial records, the Cashier is an essential role within Treasury and Corporate Services. Additional responsibilities include managing post-dated cheques, addressing non-sufficient funds (NSF) payments, and preparing or verifying journal entries to keep the general ledger up to date.

The Cashier also oversees the parking infraction system, maintains the Treasury petty cash float, and handles public inquiries with professionalism and care. This role supports transparency, accuracy, and reliability in every transaction, all while providing backup to other Treasury staff when needed.

The Cashier is a vital part of the day-to-day operations within the Corporate Services Department.

### CAREER OPPORTUNITIES

#### RESTORATIVE CARE AIDE

Permanent / Part-Time / Unionized **Closing:** April 7 @ 2:00pm

#### REGISTERED PRACTICAL NURSE

Temporary / Full-Time / Unionized **Closing:** April 7 @ 2:00pm

#### REGISTERED PRACTICAL NURSE

Permanent / Part-Time / Unionized **Closing:** April 7 @ 2:00pm

#### REGISTERED NURSE

Permanent / Part-Time / Unionized **Closing:** April 7 @ 2:00pm

#### PERSONAL SUPPORT WORKER

Permanent / Part-Time / Unionized **Closing:** Open until filled

#### LIFE ENRICHMENT ASSISTANT

Permanent / Part-Time / Unionized **Closing:** April 1 @ 2:00pm

#### DIRECTOR OF CARE

Full-Time / Non-Union

**Closing:** April 8 @ 2:00pm

Visit our website [www.kirklandlake.ca/careers](http://www.kirklandlake.ca/careers) for more information on these job posting, and to apply.



**PUBLIC NOTICE**

**NOTICE OF INTENTION TO ADOPT THE 2025 TOWN BUDGET**

Council for The Corporation of the Town of Kirkland Lake provides notice that it intends to adopt the 2025 Operating, Capital and Water & Wastewater Budget (2025 Town Budget) at a Regular Meeting being held on April 15, 2025, beginning at 4:40 PM. By-Laws in connection with the 2025 Budget, as amended, will also be presented for passage.

**Timeline**

From November 8, 2024 to March 4, 2025, Town Administration worked with the Treasurer on the 2025 Town Budget.

On January 14, 2025, Council adopted a [2025 Budget Schedule](#) and directed that a Public Meeting be held on March 18, 2025 to receive comments/questions from residents and businesses about the 2025 Town Budget, as tabled. [Formal Notice](#) of the meeting was made on the Town's Website and through the Town's social media streams and local media outlets.

A Budget Survey was circulated through the Town's social media streams and advertised by local media outlets between December 16, 2024 and February 14, 2025.

The [2025 Town Budget, as tabled](#), has been available for viewing since February 28, 2025.

The Treasurer presented the 2025 Town Budget, as tabled, to Council at their [March 4, 2025](#) Regular Meeting. The survey results were included in the [Report](#), as presented.

A Special Council Meeting was held on March 6, 2025 to allow for [Departmental/Divisional Presentations](#), and to provide Council a forum to pose questions to the Town's Administration on the 2025 Town Budget, as tabled.

A Special Council Meeting was held on [March 27, 2025](#) for Council's deliberations surrounding the 2025 Town Budget, as tabled. Council directed that the 2025 Town Budget, [as amended](#), and the necessary by-laws be presented for approval at the Regular Meeting of Council on April 15, 2025 at 4:40 PM.

**Contact**

Questions on the 2025 Town Budget, as amended, be directed to the Treasurer by telephone 705-567-9361, Ext. 223 Monday to Friday between 8:30 AM and 4:00 PM.

Dated and first published at the Town of Kirkland Lake this 28<sup>th</sup> day of March 2025.

Jennifer Montreuil, Dipl. M.A.  
Municipal Clerk  
The Corporation of the Town of Kirkland Lake  
Tel: 705-567-9361 Ext. 238  
Email: [clerk@tkl.ca](mailto:clerk@tkl.ca)

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**DISCLAIMER ON SUBSEQUENT NOTICE**

The 2025 Town Budget, as amended, is being adopted in accordance with Section 291 of the Municipal Act, 2001 and notice is being provided in accordance with [By-Law No. 22-047](#). The Budget may be approved in whole or in part at the above-noted Council Meeting or any subsequent meeting. If the matter is considered at a subsequent meeting of Council, no additional notice will be provided unless Council directs otherwise.



**NOTICE OF PUBLIC MEETING**

**In the Matter of Proposed Amendments to the Town's Election Signs By-Law**

Take notice that the Council of The Corporation of the Town of Kirkland Lake will hold a Public Meeting on Tuesday, May 6, 2025, at 4:40 PM, to receive comments related to proposed amendments to the Town's Elections Sign By-Law.

**PLEASE NOTE:** this meeting will allow for public comments either in-person in the Council Chambers located at 3 Kirkland St. W, Kirkland Lake, or, alternatively, through electronic participation.

Any person wishing to participate electronically at this meeting must contact the Municipal Clerk via email to: [clerk@tkl.ca](mailto:clerk@tkl.ca) or by calling 705-567-9361 Ext. 238. Members of the public participating electronically will receive instructions on how to join the meeting virtually, and will be provided with priority to speak first at the public meeting.

Any written submissions (including name and qualifying address) and material in support of or in opposition are welcomed and will be received by the Municipal Clerk and will be read to Council at the public meeting.

Additional information including a copy of the [Council Report](#), a [Summary](#) of the proposed changes, and proposed [Election Sign By-Law](#) are available for review online, or available in physical print at Town Hall (3 Kirkland St. W.) during regular business hours, being Monday to Friday 8:30 AM to 4:00 PM, save and except statutory holidays, as posted.

Dated and first published at the Town of Kirkland Lake this 31<sup>st</sup> day of March, 2025.

Jennifer Montreuil, Dipl. M.A.  
Municipal Clerk  
The Corporation of the Town of Kirkland Lake  
Tel: 705-567-9361 Ext. 238  
Email: [clerk@tkl.ca](mailto:clerk@tkl.ca)

**PUBLIC NOTICE**  
**NEW LAWN WATERING REGULATIONS**

Please be advised that effective March 4, 2025, The Corporation of the Town of Kirkland Lake has adopted water monitoring regulations, through the adoption of a [Watering By-Law #25-013](#) on March 18, 2025, in an effort to encourage water preservation and consumption only at the following times:

**6:00 AM to 9:00 AM**  
**&**  
**6:00 PM to 9:00 PM**

**Application**

The Watering By-Law **applies to anyone** (resident, tenant, owner, visitor) **year-round**.

**Fines & Enforcement**

- First time violations will result in a \$150 ticket
- Second time violations will result in a \$300 ticket
- Third time violations will result in a \$500 ticket

Repeat violation could lead to charges under the *Provincial Offences Act*, and a fine of up to \$5,000 per occurrence.

**Freshly Laid Sod & New Tree Planting**

Subject to contacting the Public Works Department prior to watering, the owner or occupant of a property may use municipal water for up to 14 days for freshly laid sod, and up to 24 days for newly planted trees.

**Complaints**

Complaints surrounding Lawn Watering should be made by completing a [Service/Activity Request](#) online, by emailing: [bylaw@tkl.ca](mailto:bylaw@tkl.ca), or by calling 705-567-9365 during regular business hours. **Note:** The Town does not investigate (or act upon) anonymous complaints.

**Additional Information**

For more info on the Town's Watering Program, please contact the Public Works Department either in person at 1 Dunfield Rd., Kirkland Lake, ON, or by calling 705-567-9365 during regular business hours (8:30 AM – 4:00 PM).

## OUTDOOR WATERING SCHEDULE

**WATERING HOURS**

Only permitted between:

**6:00 AM - 9:00 AM**  
AND  
**6:00 PM - 9:00 PM**

**BY-LAW 25-013 REGULATIONS**

Water regulations are in effect to secure a continued and abundant supply of water to our community.

During the summer season water demand doubles, so water conservation is most crucial.

**NEW SOD OR TREES?**

Contact the Public Works Department **before** watering your new sod or newly planted trees

**TREASURY**

**PUBLIC WORKS**

**TAX DEPARTMENT  
2025 INTERIM TAX BILLING**

2<sup>ND</sup> INSTALLMENT DUE DATE:  
**APRIL 24, 2025**

If you have not yet received your Interim Tax Bill, please contact the Tax Department at 705-567-9361 Ext. 229 or Ext 232.

**EASTER HOLIDAY SCHEDULE  
Waste & Recycling Collection and Landfill Site**



The Kirkland Lake Landfill will be closed on **Friday, April 18** and **Monday, April 21, 2025**.

Waste and recycling collection for **Friday, April 18<sup>th</sup>** will occur as regularly scheduled.

Waste Collection for **Monday, April 21** will be collected on **Tuesday, April 22**. Please leave your carts out, as there may be delays to the collection.



**Blue Box Recycling**

Next collection weeks:

April 7 – April 11  
April 22 - April 25



**COMMUNITY SERVICES**

**Complex Fitness Class Schedule  
March 17 - May 2 (7 Weeks)**

**Monday**

**Tuesday**

**Wednesday**

**Thursday**

**Friday**

**Spring Spin**  
6:00 - 6:45 am

**Mobility & Stretch**  
9:00 - 9:45 am

**Aquafitness**  
10:00 - 10:45 am

**Ladies Who Lift**  
12:10 - 12:50 pm

**Spinergy**  
5:30 - 6:15 pm

**Healthy at Every Size**  
6:30 - 7:30 pm

No Classes April 21

**Sunrise Sweat**  
6:00 - 6:30 am

**Active Aging**  
11:00 - 11:45 am

**Strength & Sculpt**  
5:00 - 6:00 pm

**Band-it Bootcamp**  
6:15 - 6:45 pm  
*\*Available Virtually*

**Aquablast**  
7:15 - 8:00 pm

**Spring Spin**  
6:00 - 6:45 am

**Mobility & Stretch**  
9:00 - 9:45 am

**Aquafitness**  
10:00 - 10:45 am

**Ladies Who Lift**  
12:10 - 12:50 pm

**Kids Aqua Mats**  
4:00 - 4:30 pm

**6 Pack Abs**  
5:00 - 5:45 pm  
*\*Available Virtually*

**T.B.C.**  
6:00 - 7:00 pm

**Healthy at Every Size**  
6:30 - 7:30 pm

**Sunrise Sweat**  
6:00 - 6:30 am

**Active Aging**  
11:00 - 11:45 am

**Strength & Sculpt**  
5:00 - 6:00 pm

**Aquablast**  
7:15 - 8:00 pm

**Spring Spin**  
6:00 - 6:45 am

**Aquafitness**  
10:00 - 10:45 am

**Ladies Who Lift**  
12:10 - 12:50 pm

No Classes April 18

Please note, our make-up week for cancelled classes will run **May 5 - 9**

**Drop-In Available:**

**\$8.63/30 minute class\***

**\$12.39/45-60 minute class\***

*\*Resident Pricing; Plus HST*



**KIRKLAND LAKE**  
THE RIGHT ENVIRONMENT

**APRIL ICE**

The Joe Mavrinac Community Complex will hold Spring ice until the end of April. Contact 705-567-5215 for available ice rentals, and for our Public Skating, Pick-up Hockey, and Family Sticks and Pucks times.

**COMPLEX EASTER CLOSURES**

The Complex will be closed on Good Friday and Easter Monday but will open Saturday and Sunday.

Happy Easter from all of us at the Joe!

Please direct your Comments/Questions to staff at our following facilities during regular business hours:

- **Animal Control (*Contracted Service*):** 705-567-3433
- **Accounts Receivable/Payable:** 705-567-9361 / Toll Free: 1-800-249-8933
- **Airport:** 705-567-6010
- **Building Division:** 705-567-9365
- **By-Law Enforcement:** 705-567-9365
- **Cemetery:** 705-642-3378
- **Economic Development:** 705-567-9365
- **Fire & Emergency Services (*Fire Station 1*):** 705-567-3400
- **Joe Mavrinac Community Complex:** 705-567-5215
- **Landfill:** 705-567-5940
- **Parks and Recreation:** 705-567-5215
- **Planning Division:** 705-567-9365
- **Public Works (*Roads, Recycling, Waste, Water & Wastewater Works*):** 705-567-9365 / **After Hours:** 705-567-2552
- **Taxes:** 705-567-9361 / Toll Free: 1-800-249-8933
- **Teck Pioneer Residence:** 705-567-3257
- **Town Hall (*Clerk's Office, Treasury, Procurement, Human Resources*):** 705-567-9361 / Toll Free: 1-800-249-8933
- **Water & Wastewater Billing:** 705-567-9361 / Toll Free: 1-800-249-8933
- **Members of Council** ([https://www.kirklandlake.ca/council/mayor\\_\\_council](https://www.kirklandlake.ca/council/mayor__council))

**Did You Know?** Residents can submit requests through the Town's **Service Request Portal**. ([https://www.kirklandlake.ca/our\\_services/service\\_requests](https://www.kirklandlake.ca/our_services/service_requests))