



**RECRUITMENT OF VOLUNTEER MEMBERS FOR
THE COMMITTEE OF ADJUSTMENT AND
PLANNING ADVISORY COMMITTEE**

TAKE NOTICE THAT the Town of Kirkland Lake is recruiting volunteer members for the Committee of Adjustment and the Planning Advisory Committee.

Committee of Adjustment

The Committee of Adjustment is a body appointed by Council that considered applications for minor variances from the Zoning By-law and for land division (consent to sever).

- A minor variance provides relief from a specific Zoning By-law requirement.
- A consent to sever is an application submitted by an owner of a property to create a new lot, add land to a neighbouring lot or create an easement over an existing lot.

Planning Advisory Committee (PAC)

PAC acts as a first step in the public planning process for Zoning By-law and Official Plan Amendments. The purpose of PAC is to review applications submitted to Town staff and provide a recommendation to Council to approve, approve with conditions or deny an application.

As a committee member, you would be responsible for reviewing development applications and attending no more than one public meeting per month.

Should you wish additional information on these volunteer positions, please contact Jenna McNaughton, Information Manager/Recycling Coordinator for the Town of Kirkland Lake, at 705-567-9365 extension 343 or by e-mail at jenna.mcnaughton@tkl.ca.

Should you be interested in this opportunity, please submit letters of interest to:

Planning Department
Department of Physical Services
PO Bag 1757, 3 Kirkland Street
Kirkland Lake, ON P2N 3P4
Fax: 705-567-9400